



Annual General Meeting 2015

Minutes

Council Members:

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| Dr. Harry Frizelle | President |
| Dr. Louise Moran | Vice President |
| Dr. Pat Conroy | Honorary Treasurer |
| Dr. Jane Bruton | Honorary Secretary |
| Dr. Patricija Ecimovic | |
| Dr. Mark Johnson | Trainee Representative |
| Dr. Karthik Srinivasan | |

Date: Thursday 21st of May 2015

Time: 17.15

Venue: Lecture Room B
Dublin Convention Centre

In attendance: Drs. Jane Bruton, Pat Conroy, Mark Johnson, Patricija Ecimovic, Karthik Srinivasan, Brian Kinirons, Brian O'Donnell, Catherine Nix, Sean Keane, Aine Therese Gallagher.

Apologies: Dr. Harry Frizelle, Dr. Louise Moran

Co-Chair: Dr. Jane Bruton / Dr. Pat Conroy

Minutes of AGM 2014 agreed. Proposed by Dr. Conroy and seconded by Dr. Nix.

President's Address

Dr. Bruton shares the apologies of Dr. Frizelle and Dr. Moran and welcomes the council and members to the AGM.

Treasurer's Report

Dr. Conroy, having recently commenced in the role of treasurer at the beginning of May, presents a brief financial report (due to limited access to the accounts until the change of signatories has been complete).

The society has a healthy financial bank balance of €38,000 Euro Approx.

Further financial discussion as follows:

1. Discussion re. requirement for two signatories given the society council members separate geographic locations. Agreed in principal two signatories ideal.
2. Dr. Nix proposes enquiring into the possibility of electronic signatory.
3. Dr. Conroy proposes online accounting for the society. Dr. Bruton suggests moving bank if necessary to achieve online banking / electronic signatories.
4. Dr. Conroy highlights that ISRA have no auditors report to date and that this may be required.
5. Funding for ISRA Workshop Day at Congress – Should ISRA / College of Anaesthetists (CAI) fund cost of models and other costs relating to today's workshop. Dr. Kinirons comments that it is a privilege for ISRA to have the facility of host a workshop at the Congress and that ISRA ideally would fund it. Drs. O' Donnell and Bruton also support this.

Actions: Dr. Conroy will look into online banking / electronic signatories and make inquiries as to requirement for auditors report.

ISRA Activity 2014 / 2015

A summary of ISRA Activity since the 2014 AGM was presented by Dr. Bruton.

Council:

There were a number of changes to council in 2014 / 2015. Dr. Mona Mumbarak left for overseas in July 2014, Dr. Gabriella Iohom and Dr. Ciara Hanly's terms on council ended in September 2014.

Dr. Johnson was nominated to council May 2014 and joined September 2014. Dr. Ecimovic was coopted to council September 2014.

Dr. Thomas was nominated to council May 2014, joined September 2014, but has left for overseas May 2015. Dr. Srinivasan has filled this vacancy on council by election in May 2015.

New council members welcomed.

Dr. Frizelle will complete his term on council in September 2015.

(Of note a term on council is 3 years with the option to stand for a second term and co-option is for a period of up to 2 years).

Officers:

Dr. Frizelle's term as president commenced September 2013 and ends this September. In February 2014 Dr. Moran was elected vice president and Dr. Bruton was elected honorary secretary for a period of 2 years (terms from September 2013).

Dr. Thomas commenced his term as treasurer September 2014 but finished his term in office prematurely in May 2015 and has been replaced by Dr. Conroy as honorary treasurer (elected at the ISRA Update Day March 2015). Dr. Johnson commenced his term as trainee representative in September 2014.

(Of note a term in office is 2 years with the option to stand for a second term).

Members:

There were 76 ISRA members in 2013, 87 ISRA members in 2014 and 71 members to date in 2015. Our main source of membership is from the foundation courses.

Our new combined ISRA / ESRA online payment system through the CAI was launched in Feb 2015 – to date 12 of the 2015 ISRA members have joined online via the CAI.

Discussion:

Drs. Keane and Gallagher both found it easy to join online with the comment that there is no direct information as to what funds are going to ISRA and what is going to ESRA.

Aim for 2015 and onwards is to roll out and embed the joint ISRA / ESRA online membership payment system.

Dr. Kinirons highlighted that a number of 50 or greater ISRA members is required to have ISRA representation on ESRA council.

Meetings:

There have been 5 ISRA teleconferences and 2 further meetings (at ESRA and ISRA Update Day) since the 2014 AGM.

Educational Activities:

1. Update Day:

The ISRA Update day was organised by Drs. Conroy and Bruton and held at the CAI on March 10th 2015. The day was a success with positive feedback overall. It was well attended with 30 participants at the lectures and 31 at the workshop in the afternoon. The Update Day was approved for the PDP programme and 3 doctors on the programme attended.

2. Workshop at Congress:

The ISRA workshop on Lower Limb Sonoanatomy at the Congress was organised by Dr. Louise Moran. Dr. Bruton thanked those involved for their participation at the ISRA workshop on Lower Limb Sonoanatomy at the Congress today.

3. Foundation Courses:

Since the first ISRA Foundation Course was successfully run in Cork in April 2012, there have been 134 participants at a total of 19 courses. Eight courses have been run in Cork, 4 in Galway, 2 in Letterkenny and 4 in Drogheda and the first Dublin course was run in October 2014 at the CAI.

Looking at the annual figures this amounts to 13 delegates in 2012, 47 in 2013, 51 in 2014 and 23 so far this year. Since the 2014 AGM there have been 66 participants at 8 courses.

The Foundation Courses have been approved by the College of Anaesthetists for 7 CPD points on an ongoing basis. Dr. Bruton highlighted the need to inform the CAI of upcoming courses.

Discussion:

Dr. Kinirons highlights the goal of the foundation courses as a stepping stone to national competency in regional anaesthesia and to the development of a advanced courses in regional anaesthesia.

The current financial structure of the ISRA Foundation Courses was discussed. Dr. Kinirons describes the current financial agreements with the CAI in that there is funding provided by CAI for College trainees and funding available for doctors participating in the PDP programme for attendance at the ISRA Foundation Courses.

The following financial set up was discussed: where the CAI / PDP programme would be charged only for the percentage of cost accrued by PDP / CAI trainees attending and that ISRA would then have the option to set a fee for consultants and for non consultant doctors not on CAI training schemes / PDP programme wishing to attend.

The only charge to doctors attending to date has been the fee to join ISRA (€25) – usually paid on the day of the course. Further discussion as to how to practically go about obtaining membership given the new joint online payment system followed. Dr.'s Bruton and O'Donnell suggest emailing the course participants beforehand with details as to how to join ISRA and ESRA online. Drs. Johnson and Keane did not think this would present a problem for trainees. Dr. Keane suggests an added incentive of applying mandatory reading from the ESRA website to encourage participants to sign up prior to attending the course. Dr. Kinirons suggests an ezine to the CAI providing further information about the Foundation Courses for eg. how and where to attend, why attend and what it costs etc.

Dr. Nix interested to run an ISRA Foundation Course in Limerick. Drs. Bruton and O' Donnell offer their support. Dr Conroy suggests a second ISRA Foundation Course in Dublin in October.

Annual Membership Subscription Fee

The joint ISRA / ESRA Membership fees have been set and agreed at €50 for trainees and €150 for consultants (of which €35 Euro of the trainee fee and €120 Euro of the consultant fee goes to ESRA). Discussion arose where the trainee is not on a CAI trainee scheme – agreed that in principle all non

consultant hospital doctors in training positions would be classified as trainees and that ISRA would ratify / clarify the trainee status where it is questionable.

Election of Officers 2015 & further Council Elections 2015

Dr. Conroy's election to office of treasurer (March 2015) and term (which commenced in May 2015) ratified. Dr. Bruton was elected as honorary secretary February 2014 (term from September 2013). Dr. Bruton stands to continue in office as secretary for a second term (until September 2017). This was proposed by Dr. O'Donnell and seconded by Dr. Conroy. Dr. Johnson to continue as trainee representative (term until September 2016).

There is a vacancy on council arising as a result of Dr. Frizelle's term on council and as president ending in September. Dr. Moran's term as Vice President ends in September 2015 also.

Dr. Kiniron's experience as past president is that 2 years is a very short period as president, specifically in relation to presence on ESRA Council, and to consider changing the term of president to 3 years and possibly with an extension up to 5 years.

Actions: Dr. Bruton to seek nomination to council from ISRA membership. Elections to the office of president and vice president to be held at next ISRA meeting (both Dr. Frizelle and Dr. Moran unable to attend this meeting). Change to constitution of length of term in office as president to be proposed before and discussed at AGM 2016 (if not at extraordinary general meeting sooner).

AOB

Website (and Communications):

Dr. Bruton provided a summary of progress to date:

The website design is in place with further refinement of banner photos and text required prior to launching but that the project is almost ready to go live.

Username and Password for viewing provided to all present for preview.

Dr. Srinivasan proposes a section dedicated to interesting articles to read this month. Link to CAI payment system discussed. This is already linked into the website.

Dr. Srinivasan proposes the development of an ISRA App for members, which would include a log book for Regional Anaesthesia.

Both Dr. Johnson and Dr. Keane comment that there is already a logbook on the CAI website for Regional Anaesthesia and that completing two would not be practical.

Dr. Srinivasan suggests a hotline as in France where post block nerve complications or challenging cases may be discussed. (Dr. Bruton highlights the presence of a new RA-UK pathway developed for the management of a nerve injury.)

Actions: Dr. Johnson to obtain posters from Congress to add to website. Dr. Conroy to link with Margaret Jenkinson at CAI to improve the current payment system. Dr. Srinivasan to explore the possibility of an ISRA App. Dr. Bruton to continue progress on website.

Seat of Society:

The seat of the society has been formally transferred to College of Anaesthetists of Ireland (accepted by CAI end of 2014).

ESRA 2018:

ISRA have been successful in the bid to host ESRA 2018 – which will be held in the Convention Centre Dublin in September 2018.

Update Day 2016:

The plans for a 2016 Update Day were discussed.

Organisers: Drs. Ecimovic and Johnson volunteer to organise

Drs. Bruton, Srinivasan and Conroy offer to assist also.

Dates proposed: Tuesday 8th March or Thursday 10th March 2016.

Dr. Kinirons proposes inviting speakers from Northern Ireland.

Action: Dr. Bruton to check with CAI re. availability in confirming date.

Regional Anaesthesia and Anticoagulant Guidelines:

ISRA have endorsed the AAGBI Regional Anaesthesia and Anticoagulant guidelines and obtained permission and copyright to display them on the ISRA website.

The meeting was closed at 18.30